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## Final/Interim Fire Safety Certificate

Under the *Environmental Planning and Assessment Regulation 2000 – Division 4, Clauses 170 and 173*

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**Type of Certificate**    See *Note 1*    Interim Certificate     Final Certificate

**Owner's Details** (please print)

Name \_\_\_\_\_

Address \_\_\_\_\_

**Owner's Declaration**    I, \_\_\_\_\_

Of \_\_\_\_\_

**Certify that:**

- a) each of the essential fire safety measures listed below:
- has been assessed by a person (chosen by me) who was properly qualified to do so, and
  - was found, when it was assessed, to have been properly implemented and to be capable of performing to a standard not less than that required by the most recent **fire safety schedule** (copy attached), for the building for which the certificate is issued.
- b) The information contained in this certificate is, to the best of my knowledge and belief, true and accurate.

**Identification of Building**

House/Unit No. & /or Name \_\_\_\_\_ Street \_\_\_\_\_

Suburb \_\_\_\_\_ Council \_\_\_\_\_

Nearest Cross Street \_\_\_\_\_ Building Use, Flats/Shop etc \_\_\_\_\_

Does this Certificate cover \_\_\_\_\_ Description of Part \_\_\_\_\_  
Whole or Part (of building)? (where applicable)

**Essential/Critical Fire Safety Measures**    see *Note 3 – Current Fire Safety Schedule.*

Measure/Item	Standard of Performance	Assessment Date

**Signature**  
**Owner/Agent** \_\_\_\_\_                      **Date of Statement** \_\_\_\_\_

## **Notes for Completing Final/Interim Fire Safety Certificate**

### **Note 1**

An ***Interim Fire Safety Certificate*** is issued for part of the building and may deal only with those ***essential fire safety measures*** appearing on the most recent fire safety schedule (see note 3) relevant to the part of the building for which an interim occupation certificate will be sought.

A ***Final Fire Safety Certificate*** is required:

- before a final occupation certificate can be issued to allow a new building (including an altered portion of, or extension to a new building) to be occupied or used, or
- before a final occupation certificate can be issued to allow a change of building use for an existing building, or
- in accordance with a fire safety order given by a council.

A ***Final Fire Safety Certificate*** must deal with all ***essential fire safety measures*** appearing on the most recent fire safety schedule (see note 3), subject to the following.

An ***Interim Fire Safety Certificate*** or a ***Final Fire Safety Certificate*** need not deal with those ***essential fire safety measures*** which have been the subject of some other final fire safety certificate or annual fire safety statement within the previous 6 months, unless the person or authority responsible for determining the relevant development consent, complying development certificate, construction certificate or fire safety order, has specified otherwise in the schedule. See also note 3.

### **Note 2**

The person who carries out the assessment:

- must inspect and verify the performance of each fire safety measure being assessed, and
- in the case of a (interim or final) ***Fire Safety Certificate*** for a new building (not an alteration to, or enlargement or extension of an existing building) must test the operation of each item of fire safety equipment installed in the building.

### **Note 3**

The relevant ***essential fire safety measures*** are those specified in the most recent ***fire safety schedule***, issued by the consent authority and attached to/included in one of the following:

- the development consent for a change of building use,
- complying development certificate for the erection of a building or a change of building use,
- construction certificate for proposed building work, including building work associated with a change of building use, or
- a fire safety order.

The ***fire safety schedule*** will also identify the required standard of performance for each ***essential fire safety measure***.

In accordance with ***Clause 172 of the EPA Regulation 2000***, the owner of the building must cause a copy of this ***Certificate***, together with a copy of the current ***Fire Safety Schedule***:

- to be forwarded to the;  
**Commissioner of New South Wales Fire Brigades**  
**Locked Bag 12,**  
**Greenacre NSW 2190.**
- to be prominently displayed within the building.